

MINUTES OF NAAC/ IQAC MEETING


Dated: 01/7/2020

A NAAC committee meeting was held in the Principal chamber on 01/7/2020. In this meeting respected Principal ma'am was made aware of uploading of AQAR of session 2015-16, 2016-17 during lock down period. It was decided in the meeting that AQAR of sessions 2017-18 and 2018 -19 will be uploaded in the month of July. All the members gave consent for the same.


Dr. Subarna Sarkar
IQAC Coordinator


Dr. Sunanda Chaturvedi
Principal


Members:

Dr. Smita Paul : Co-Coordinator 

Dr. Bhaskar Shukla : Member 

Dr. Poonam Shukla : Member

Dr. Suresh Patel : Member 

Dr. Noor Fatima : Member 

Dr. Neeti Singh : Member 

Dr. Asit Jaiswal : Member 

Dr. Vipin : Member


Dr. Meenakchi Rathor : Member

MINUTES OF NAAC/ IQAC MEETING

Dated: 31/7/20

A meeting of NAAC committee was held on 31/7/20. All the members discussed and arrived at few common consensuses:

1. Rectification of AQAR of session 2017-18 will be done in the month of August.
2. AQAR of session 2018-19 will be uploaded in the month of August.


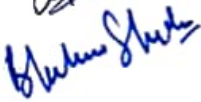






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MINUTES OF NAAC/ IQAC MEETING

Dated: 04/8/20

A meeting of NAAC committee was held on 04/8/20 and the following resolutions were passed:

1. AQAR of session 2017-18 will be rectified by 15th August.
2. As discussed in the earlier in the program schedule, AQAR of session 2018-19 will be uploaded in the month of August.
3. All the members of the committee are to mail their allotted criteria by 20.8.20.
4. After receiving the mail of the members AQAR of session 2018-19 will be uploaded between 20.8.20 and 25.8.20.
5. All the information required is to be collected from the Heads of varic departments.



Dr. Subarna Sarkar



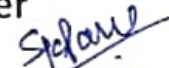
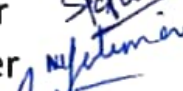


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MINUTES OF NAAC/ IQAC MEETING

Dated: 15/8/20

A meeting of NAAC committee was held on 15.8.20. In this meeting certain point was discussed.

1. All the technical issues related to rectification of AQAR of session 2017-18 was discussed and solutions were arrived at.
2. It was again reiterated that the AQAR of session 2018-19 is to be filed in the month of August


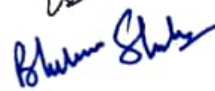






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MINUTES OF NAAC/ IQAC MEETING

Dated: 09/10/2020

A meeting of NAAC committee was held on Nov 09/10 2020 in the principal chamber. All the NAAC committee members along with SSR committee members were present in the meeting. Certain points were discussed

1. To maintain a playground and develop a botanical garden in the college campus.
2. To make arrangements for library automation and a reading room.
3. A printer is to be provided for computer lab and NAAC committee.
4. A common room is to be provided for girls and improving drinking water facility for all.
5. Exterior decoration and greenery should be provided in college campus.
6. Student satisfaction survey (offline as well as online) to be done.
7. Alumni Association and parent teacher meeting to be carried out.
8. Arrangements for extension of solar light in the campus.
9. Arrangement of Separate room for NAAC committee.
10. A photocopier to be arranged for carrying out NAAC related activities

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Dr. Meenakshi Rathor : Member

MINUTES OF NAAC/ IQAC MEETING

Dated: 19/11/2020

A meeting of NAAC committee was held on 19 /11 /2020 at 2:30 p.m. All the members of NAAC/IQAC committee and principal were present in the meeting. In the meeting uploading of AQAR of session 2019-20 was discussed as well as actions taken in respect of matters to be undertaken in earlier meetings towards quality enhancement were discussed. In reference to the letter from additional secretary letter no. 218/RUSA/42/18/July 03, 2020 information related to the monthly progress of NAAC, in the form of a program schedule was sent to the Secretary, higher education and the Director on 7th July, 2020. In this program schedule in the month of November 2020 AQAR of session 2019-20 was to be uploaded.

However due to COVID-19 pandemic, examination results were delayed and therefore AQAR of session 2019-20 could not be uploaded. Thus it was decided that after the declaration of the results the AQAR of session 2019-20 would be uploaded.


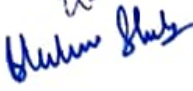






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- Dr. Meenakshi Rathor : Member
- Dr. Aashit Jaiswal : Member 

MINUTES OF NAAC/ IQAC MEETING

Dated: 14/12 /2020

A meeting of NAAC committee was held on 14/12/2020 in the principal room. All the members of the NAAC committee and SSR committee were present in the meeting. This meeting was conducted under the leadership of Principal. In the meeting, a program schedule for preparation of IQA and SSR was discussed and the work was assigned to the members as follows:

Criterion I- Dr. Poonam Shukla and Dr. Neeti Singh

Criterion II- Dr. Vipin Kumar

Criterion III- Dr. Aashit Jaiswal

Criterion IV- Dr. Suresh Kumar Patel

Criterion V- Dr. Meenakshi Rathor

Criterion VI- Dr. Smita Paul

Criterion VII- Dr. Noor Fatima

Feed Back: Dr. Bhaskar Shukla

In the meeting certain other issues were also discussed:

1. An alumni meet was decided in December 2020.
2. A NAAC workshop was proposed in the month of January-February 2021.
3. A proposal was given for the allotment of room number 13 to the NAAC committee.
4. Provisions of new computer with internet facility, printer, photocopiers in room number 13 was proposed.
5. All the reports of programs of departmental council from session 2015-16 to the session 2019-2020 is to be sent by the council head through proper channel to the NAAC committee.
6. The Heads of Sports committee/Rovers-Rangers/ NSS will send their annual report of session 2015-16 to session 2019-20 to the NAAC committee through proper channel.

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Dr. Neeti Singh : Member

Dr. Vipin : Member


Dr. Meenakshi Rathor : Member

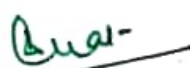
Dr. Aashit Jaiswal : Member

MINUTES OF NAAC /IQAC MEETING


Dated: 31/12/20

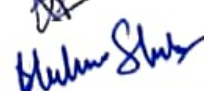
A meeting of NAAC committee was held on 31/12/20. At 2.30 pm. In this meeting matters relating to the workshop to be conducted from 9/1/21 to 11/1/21 were discussed. It was decided that the workshop would be conducted offline in the college campus on 09/1/21 and would be conducted online during the remaining two days that is on 10/1/21 and 11/1/21. Brochure and e-certificate design were finalized and the names of key notes speakers were finalized. It was also decided that other colleges would also be informed in advance of the workshop.


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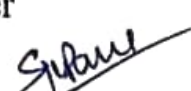

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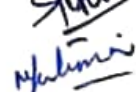
Members:


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MINUTES OF NAAC /IQAC MEETING

Dated: 12/1/21


A meeting of NAAC committee was held on 12/1/21. Wherein the implications and take ways of NAAC workshop held from 09/1/21 to 11/1/21 was discussed. In this workshop expert from three states that is Uttar Pradesh, Uttrakhand and Mahrastra delivered lecture on various NAAC related issues.

On the first day the first lecture was delivered by Professor Jayant Tripathi of University of Allahabad. His topic of discussion was "Teaching, learning and evaluation related issues in higher education". The second lecture was delivered by Dr Ashutosh Shukla, associate Professor Ewing Christian College Prayagraj on the topic "Preparation and Online submission of AQAR with special reference to criteria-4".

On the second day of the workshop that is on 10/01/ 2021 in the online mode the first lecture was given by Dr Manoj Kumar Central University Ranchi, Jharkhand on the topic "Issues governing student support and progression". The second lecture was delivered by Dr Rajeev Manohar from Lucknow University Lucknow on the topic "Role of IQAC in criteria-I. The third lecture was delivered by Prof. N.N. Dharmadhikari member of NAAC peer committee Maharashtra on the topic "Infrastructure and learning resources".

On the third day of the workshop Dr Dinesh Sharma NAAC coordinator government college Badalpur gave his lecture on the topic "Institutional values and best practices". Dr Nirupma Tripathi NAAC coordinator Vidya Mandir Mahila College Kanpur delivered her lecture on topic "Research Innovation and extension".

All the query of the participants was sorted out during the session. There were about 228 online registrations, feedback were received from the participants and e certificate given to active Participants.


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MINUTES OF NAAC /IQAC MEETING

Dated: 10/2/21

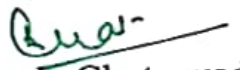
A meeting of NAAC/IQAC committee was held at 3.p.m on 10/2/21 in the meeting the members of IQAC committee discuss the changes to be effected post NAAC workshop in the college. The members of IQAC committee put fourth certain important suggestions.

1. Feedback form to be completed by 15th Feb 2021
2. Feedback of students to be received by 20th Feb 2021.
3. Each department to take up remedial classes for slow learners.
4. Computer courses such as C++, Tally etc. add on courses need to be introduced.
5. Use of ICT tools from making lecture more attractive.
6. Grievance redressal committee to prepare a register for the session 2021.
7. External Academic audit, internal academic audit and External office audit to be conducted every year.
8. Efforts to be made towards undertaking memorandum of understanding with other organizations.
9. Green audit to be conducted through external sources.
10. Arrangements to be made for identification of slow learners and advanced learners at the college level and to be looked after by each department. This is to be also uploaded on the college website.
11. Mentor and mentee related activities to be started in the college from session 2021-22. The number of mentees to be allotted to the each mentor to be decided upon.
12. SSS (STUDENT SATISFACTION SURVEY) format to be prepared and instruction to be given to each department to collect information accordingly.
13. Each lecturer to prepare e- content to be uploaded in the digital library and to be made available to the students.
14. Efforts to be made to convert one class room into a smart classroom every year by exploring resource option available.
15. A proposal for Seminar Hall to be prepared and placed before related officer.

16. Provision of computer lab facility for staff and students.
17. Efforts to be made for registration for Alumni Association.
18. The committee for Alumni Association of the college to prepare a record of achievement of the students and also track record of meritorious students who have qualified NET/JRF/ and other National Level competitions.
19. Preparation of record of medals won by students at NATIONAL/State and International level whether in games or cultural activities.
20. E- Waste conservation technique to be developed for e -waste management.
21. Geo- tagging of plants, water conservation plant etc. within the college.
22. Short term training program to be undertaken for college staff every year.


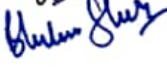

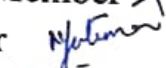

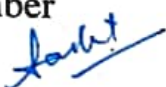


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MINUTES OF NAAC /IQAC MEETING

(Dated: 25.5.21)

A meeting of NAAC Committee was held online through Zoom on 25.05.21. Where in the course of action for the session 2021-22 was discussed.

I) It was resolved to undertake the following measures from session 2021-22 towards student's development/satisfaction:

1. Each student will be allotted a Mentor who will be solely in charge of ensuring his /her development. The list of students is to be provided as soon as first year admissions are over.
2. Tabulate information as per the requirement of carrying out student satisfaction survey and uploading the same in website.

II) It was also resolved to carry out necessary steps towards data collection for submission of AQAR for the Session 2020-21.




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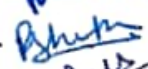
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स्नातकोत्तर महाविद्यालय
नैनी-प्रयागराज

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